

HWC Meeting Minutes May 3, 2023

1) **Call To Order.** - Lorie Geluz

2) **A meeting of** - Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees Historic Wilmington Cemetery at Wilmington Cemetery **on** Wednesday 05 03 2023 6:42 p.m.

3) **Attendees** - Loraine F. Geluz, President Tony Fernandez, Vice President/Secretary Carol Maldonado, Trustee Theresa M. Morales, Trustee,

4) **Members not in attendance** - Rick Cruz, Trustee

5) **Approval of Minutes** - Meeting Agenda(s) March 1, 2023 and April 5, 2023 (*tabled to next meeting*)

6) **Public Comment** – Sandra Kaveney Grandma is an eternal resident at the cemetery has concern that her marker is very low, muddy hard to clean. She uses her own scissors to trim them, which is not very attractive to anyone comes to pay respects.

Veronica Lea'Ea took Sandra by golf cart to grandma's resting place to see Sandra's concerns. Will explain that marker must be at certain height so lawnmower or any equipment used won't chip or damage the marker. Veronica left a message to be at the cemetery on Thursday May 4, 2023 1:30pm to address the concern.

Reports:

7) **Call To Order, Roll Call and Establishment of Quorum**- Lorie Geluz

8) **Certification Of Agenda Posting** - Lorie Geluz

9) **Flag Salute** – Theresa Morales

10) Action Items, Discussion

a) **MEMORIAL DAY PLANNING** (use rotate wheel to turn page to view as finished product is a booklet)

* Discussion on outcome of meeting, feedback, comments, and updates needed to this year's program from Wednesday May 3, 2023

– Lorie everything is go for event. Canopy, chairs, podium etc ordered and set for by Hahn's office German confirmed. All participates is a go Scouts, Boys and Girls Club, Air Squadron and VFW. Program already set ready for print. See to view.

b) **STAFFING** Fuanuu Leaea (groundskeeper) is going to college to pursue his future endeavors and Veronica Lea'Ea (office manager) is currently on personal time off so there is an immediate need to fulfill these vacancies to continue the day-to-day business. A recommendation to bring on board a Maelenga Lea'Ea to fill Fuanuu Lea'Ea a (32) +/- hour part time position and Elaine Lea'Ea to run the office as needed. They both know the cemetery, expectations and job descriptions and assisted in the past in some capacity.

– Lorie Geluz requested a motion made by Theresa Morales, 2nd motion by Carol Maldondo no nays or objections it so ordered.

c) **SEPTEMBER BANNING ANNIVERSARY EVENT** – Collaboration with AACA and HWC *AACA Avalon Art Cultural Alliance, HWC Historic Wilmington Cemetery

- *Tabled to next meeting*

11) **Possible Actions:** N/A

12) **Discussion:** N/A

13) **New Business:** - Tony Fernandez items needed for the cemetery are to be current on first aid in case of injury. First aid training, first aid kit, pathogen kit, fire extinguisher. Items needed to be replaced at the cemetery. Scissors for hedging, ac unit for office

14) **Meeting Ended** - Lorie Geluz 7:41 pm

Next meeting for 6:30 p.m. Wednesday June 7, 2023, at Wilmington Senior Center 1371 Eubank Avenue Wilmington, Ca. 90744

A meeting of Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees Historic
Wilmington Cemetery at the Wilmington Cemetery on Wednesday 05 03 2023



Secretary

May 3, 2023

Date of approval