

LOS ANGELES HARBOR AREA CEMETERY DISTRICT
Meeting of the Board of Trustees
Wednesday, June 7, 2023, at 6:30 p.m.



Join at
Wilmington Senior Citizen Center
1371 Eubank Avenue
Wilmington, CA 90744

Historic Wilmington Cemetery
Board of Trustees

Loraine F. Geluz, President
Tony Fernandez, Vice President, Secretary
Carol Maldonado, Trustee
Theresa M. Morales, Trustee
Rick Cruz, Trustee

AGENDA

This agenda has been prepared and posted at least 72 hours prior to the Regular Meeting of the Board of Trustees in accordance with the Ralph M. Brown Act.

The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board of Trustees, subject to reasonable time limitations for each speaker.

The Board of Trustees CANNOT act on any unscheduled items unless it is declared by a vote of at least two thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

All items on this agenda, whether expressly listed for action, may be deliberated and may be subject to action by the Board of Trustees. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1) CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM

2) CERTIFICATION OF AGENDA POSTING

3) FLAG SALUTE

4) APPROVAL OF MINUTES

[Meeting Agenda April 5, 2023](#)
[Meeting Agenda March 1, 2023](#)

ACTION ITEMS, DISCUSSION, * PUBLIC COMMENT & POSSIBLE ACTION TO APPROVE

5) * PUBLIC COMMENT ON NON-AGENDA ITEMS The public may provide comments to the Board on non-agenda items within the Historic Wilmington Cemetery Trustees subject matter jurisdiction. Limited to (2) minutes per speaker. We request that you please raise your hand.

ACTION ITEMS:

1) Wilmington Cemetery Assessment a yearly requirement a letter needs to be prepped, signed, then a submission needs to go to the Daily Breeze, then they set it up for publication and then it must be posted in the paper for 2 weeks prior to the meeting per legal requirements. Mariann Karish, M.A. GIS & Mapping Division | Management Analyst Bureau of Engineering | Department of Public Works on calendar for August 2, 2023 She's out of town till June 12, 2023 Special Meeting to be held June 23, 2023 at The Wilmington Cemetery

POSSIBLE ACTION:

none

DISCUSSION:

- a) [MEMORIAL DAY](#) Discussion on outcome of feedback, comments, and suggestions to this year's program.
- b) [Letter](#) sent to Field Deputy German Castilla from Supervisors Hahn office on requesting \$ 22,876.97 from Supervisor's Discretionary Funds
- c) Follow up [Email](#). [Letter](#) sent to Field Deputy German Castilla from Supervisors Hahn office on requesting Formal Request for Replacement of Wilmington Cemetery Vehicle or Discretionary Funds for Repairs
- d) [SEPTEMBER BANNING ANNIVERSARY EVENT](#) – *Collaboration with AACA and HWC *AACA Avalon Art Cultural Alliance, HWC Historic Wilmington Cemetery*

NEW BUSINESS:

- 1) Reintroducing from tabled items from June 3, 2020

District Policy Handbook
District Employee Job Descriptions
District Policy Care and Maintenance of Tools, Equipment and Property
District Pet Policy

- 3) Status on Banning Family Lt. William Ward Restoration Project
- 4) Status on Lowering Device

ADJOURN

*** PUBLIC INPUT AT HISTORIC WILMINGTON CEMETERY TRUSTEE MEETINGS** — The public can address the Board on any agenda item before the Board takes an action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

*** STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is lawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

**NEXT MEETING FOR 6:30 PM WEDNESDAY JULY 5, 2023,
WILMINGTON SENIOR CENTER 1371 EUBANK AVENUE WILMINGTON, CA. 90744**