



Tony Fernandez <tony@wilmingtoncemetery.com>

URGENT: 2024-2025 Wilmington Cemetery Assessment Paperwork - please add to June 2024 Agenda

Mariann Karish <mariann.karish@lacity.org>

Thu, May 16, 2024 at 12:23 PM

To: Tony Fernandez <tony@wilmingtoncemetery.com>, Lorie Geluz <lorie@wilmingtoncemetery.com>

Cc: alex.p.rodriguez@lacity.org, gcastilla@bos.lacounty.gov, Veronica Buenrostro <veronica.buenrostro@lacity.org>

No monthly meetings? These letters must be okay by the Board and signed by the President ASAP. Can you do a special agenda to get it signed? This assessment is a legal process that must follow the guidelines.

Here is the problem: To start the assessment process, these letters must be reviewed by the Board of Wilmington Cemetery and signed by the President in early June. In past years this was handled at the monthly June Meeting. These letters are what start the assessment process.

Once the paperwork is signed, I contact the Daily Breeze newspaper to get the ad/legal notice set up. This requires not only the Daily Breeze forms but also **Letter 2 the Final Resolution. The Final Resolution (Letter 2) is the ad/legal notice.** That is why Letter 2 the Final Resolution states when the Board approved it (June meeting) and when the public can attend a Board Meeting to voice their opinion about the assessment (August meeting). The ad/legal notice must run for 2 weeks per legal requirement. [Side Note: As far as I know, no public member has attended the Board Meeting.]

Then things get interesting and complicated - the next steps are with the **Los Angeles County Assessor's Office** (LACO for short) and are to me very stressful. LACO has an almost 200-page guidebook for filing an assessment! The amount of paperwork is crazy - a request to start the assessment, to request the assessment funds (2 reports - 1 APNs and 1 government APNs), a few others - as well as providing legal proof that you have the right to collect those funds. **Letter 2 (the Final Resolution) is the foundation of the assessment request with LA CO.**

This year on July 1, 2024, a data dump of all the impacted LACO Assessor Parcel Numbers (APNs) will be done once LACO opens their databases for the download. The applicants for getting an assessment have until July 10th to do all the above-mentioned data dumps, reports, and forms needed for the assessment AND submit them. **If the paperwork is NOT submitted on time, no assessment can legally take place. This means that you will receive no assessment money for that fiscal year.**

If these letters - *particularly Letter 2 the Final Resolution* - do not get signed, there can be no assessment. The basis for both the Advertisement/Legal Notice in the Daily Breeze and the assessment paperwork for LACO is the Final Notice Letter 2.

So as you can see, if you want funding those letters need signing in June with a public form listed in August. LACO's deadlines are not flexible - if the paperwork and data dump aren't submitted on time and correctly, no assessment will occur, thus no funding.

I hope I explained this clearly but it is an extensive process and confusing. If you have questions, please email. Unfortunately my city cell phone isn't working at the moment. My personal cell is 909-994-5015.

Thank You, Mariann Karish

Mariann Karish, M.A.
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On Wed, May 15, 2024 at 3:49 PM Tony Fernandez <tony@wilmingtoncemetery.com> wrote:

Hi

We don't meet again till August according to the meeting schedule and the fact sheet.

LOS ANGELES HARBOR AREA CEMETERY DISTRICT
 2024 Board of Trustees Meeting Schedule
 Meetings will be held on Wednesdays at 6:30 p.m.

- January 4, 2024
- February 7, 2024 (special meeting)
- February 28, 2024 (Egg Hunt & Pop-up Event)
- May 1, 2024 (Memorial Day Event)
- August 7, 2024
- September 4, 2024 (Phineas Banning Anniversary Event 9:28)
- October 2, 2024 (Dia De Los Muertos & Pop-up Event 1:0)
- December 4, 2024 (Merry Cemetery 12:14)

All meetings will be held at:

Wilmington Senior Citizens Center
 1371 N. Eubank Avenue Wilmington, CA 90744

If needed, the meeting could be moved to a virtual meeting. If so, all virtual meetings would be held via [Google Meet](#) join at

Video call link: <https://meet.google.com/otr-akqp-sax>

or dial: (US) +1 617-675-4444 when ask use PIN: 328 287 881 7042#

Adopted by the Board of Trustees on February 7, 2024

1

2024+Board+of+Trustees+Meeting+Schedule
 PDF Document · 182 KB

LOS ANGELES COUNTY FACT SHEET CEMETERY DISTRICTS

To assume responsibility for the ownership, improvement, expansion, and operation of cemeteries and the provision of interment services from fraternal, pioneer, religious, social, and other organizations that were unable to provide for those cemeteries.

- QUALIFICATIONS**
Must be a voter within the District.
Some knowledge or experience may be required.
- TERM OF OFFICE***
4 Years
4 years and until the appointment and qualification of the successor.
- MEETINGS**
A board of trustees shall meet at least once every three months.
Additional time commitment may be required.
- COMPENSATION**
None.
Serves without compensation.
- DUTIES***
To maintain a cemetery or cemeteries.
Provide interment services within its boundaries.
- MEMBERS**
3 or 5
- APPOINTMENT**
By Board of Supervisors
May be subject to file FORM 700

To view active members, vacancies and websites on Los Angeles County commissions, please visit: <http://linc.lacounty.gov/Services/Commission-Services/Membership-Roster>

*For more details view additional information on the following page(s). CEMETERY DISTRICTS - PAGE 1

Los Angeles Harbor Area Cemetery District +FACT+SHEET
 PDF Document · 244 KB

Be safe, Be well, Take care,

(Sent from my iPhone. Please excuse my brevity and any typographical errors.)

TONY FERNANDEZ

Vice President, Secretary, Board of Trustees
Los Angeles Harbor Area Cemetery District
Operating the [Historic Wilmington Cemetery](#)
P.O. Box 385
Wilmington, CA 90748
Cell: [\(562\) 274-2339](tel:5622742339)
Office: (310) 834-4442
Email: tony@WilmingtonCemetery.com
<https://linktr.ee/historicwilmingtoncemetery>

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On May 15, 2024, at 2:57 PM, Mariann Karish <mariann.karish@lacity.org> wrote:

Hello, Ms. Geluz -

It is that time once again for the Wilmington Cemetery Assessment to start.

Please place the below paperwork - Letters 1 & 2 - on your June 2024 Agenda for review and sign-off. The other letter - the Annual Assessment Letter - needs the President's signature only.

Question: July 4th is Thursday this year. The Wilmington Board usually does not hold a July meeting - is that true this year as well?

If you are NOT holding a July Meeting, I need the date of the August Meeting, please. That information must be on the Final Resolution (letter 2) [attached below] before publishing. Since I am guessing the date as the first Wednesday in August, that has been put on the letter in red "ink".

There must be a time after the published newspaper notice when someone can come in and ask about the assessment if they wish to.

If you have any questions, please let me know. Its a relearning process for me every year as Faily Breeze and LA County requirements are ever-changing.

<DRAFT 2024-2025 Final Resolution of Intention to Lavy and Collect Annual Assessments - LETTER 2 WC signature required after Board Okay 5-15-24.doc>
<Annual Assessment Letter for 2024-2025 FISCAL YEAR - WC signature needed 5-15-24.doc>
<2024-25 DRAFT Resolution Initiating Proceedings - LETTER 1 WC Signature Required 5-15-24.doc>

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ENGINEERING



CITY OF LOS ANGELES

