

# HWC Meeting Minutes March 1, 2023

**Call to order.** *Lorie Geluz*

**A meeting of** Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees Historic Wilmington Cemetery **via** Google Meet **on** Wednesday 03 01 2023 6:36 p.m.

## **Attendees**

*Lorraine F. Geluz, President Tony Fernandez, Vice President/Secretary Carol Maldonado, Trustee Theresa M. Morales, Trustee, Rick Cruz, Trustee Elect*

## **Members not in attendance**

N/A.

**Approval Of Minutes –** *First by Theresa Morales Second by Tony Fernandez*

**Meeting Agenda 01-04-2023**

**Meeting Agenda 01-11-2023**

**Meeting Agenda 01-19-2023**

**Meeting Agenda 02-01-2023**

## **Reports**

**Call To Order, Roll Call and Establishment Of Quorum -** *Lorie Geluz*

**Certification Of Agenda Posting -** *Lorie Geluz*

**Flag Salute -** *Rick Cruz*

## **Action Items, Discussion & Possible Action**

**a) Welcome Rick Cruz Trustee Elect -** *Rick Cruz*

**b) FLAGPOLE PERMIT / PURCHASE FLAGPOLE** *Tony Fernandez - Email needs to be sent to German Castilla with cost of flag sent as a proposal so it can be approved and a check to proceed.*

**\* (DBS) Department of Building Service sent my request to commercial division since DBS is for residential. \* Flagpole requires more information before making such a purchase. Height, location, wind. (Some quotes gathered from Federalflags) will obtain more. This needs to be continue tabled to April's meeting awaiting few quotes and begin communication via email to Field Deputy Elect German Castilla of Supervisor Hahn office for possible allocate funds for purchasing such a large item without depleting our budget and reaching a contact from Department of Building Services for clarification on installation.**

**c) LOWERING DEVICE FOR USE FOR SERVICES AT THE CEMETERY** *Lorie Geluz - tabled to April 5 meeting*

Continued from February Meeting previously tabled on this item from July 6, 2022, Need to begin a conversation with Ruben with Pacific Cemetery Supply for pricing. This company can offer better pricing then what is in catalog from American Cemetery Supplies. Any updates.

**d) CEMETERY SCHEDULE, HOLIDAY SCHEDULE VS. EMPLOYEE HOLIDAY SCHEDULE,**  
*- Rick Cruz and Lorie Geluz will take turns opening and closing the cemetery on the weekends Signs tabled until one can be designed and be approved the language to order.*

Responsibility of opening and closing of cemetery on holidays and weekends. Updating hour, holiday sign in front(outdated).

**e) FRONT SIGNAGE FENCE** *- Tabled until one can be designed and be approved the language to order.*

Signs are outdated and need new information to keep the public updated, including who to contact if there is an emergency.

**f) TRASH CAN RECEPTACLES ON THE CEMETERY GROUNDS** *- Request quotes and find a process how to install them on the cemetery grounds.*

Trash can receptacles are become weathered, and outdated need to consider replacing. Still acquiring quotes to replace request to table to April's agenda for further discussion.

**g) EASTER EVENT APRIL 1, 2023** *- Lorie Geluz we have everything needed for the event Plastic eggs filled with candy, Easter back drop for pictures, Easter bunny costume and volunteers to help should be a good event.*

The Eggcitement Cemetery Pop-up Event. Updated Event web page and social media to include Straight from the Heart pop up entry fee for their Annual Easter Event 22 vendors have signed up so far for the event. Signup for Popup Vendor

<http://bit.ly/3HuldM6>

**h) MEMORIAL DAY PLANNING** – Lorie Geluz short meeting Tuesday April 4 to begin planning for event. Robert Jones is interested in assisting and providing service hours for students.

\* 2022 Memorial Day Event Flyer <https://bit.ly/3HRMevH>

\* 2022 Memorial Day Event Flyer Insert Joe Gatlin <https://bit.ly/3JvgaPp>

**i) SEPTEMBER BANNING ANNIVERSARY EVENT** - Rick Cruz beginning conversation began with Julia Banning, Drumm Barrcks, Banning Museum to be involved and be part of the event.

**Collaboration with AACAA and HWC \*AACAA Avalon Art Cultural Alliance, HWC Historic Wilmington Cemetery**

**j) EMAIL SENT SGT. MARTIN CHACON VFW POST 2967 MILITARY HONOR GUARD** - Tony Fernandez It was well received by Martin Chacon to be part of all events related to the cemetery.

**Open invitation to all future events regards to the Wilmington Cemetery**

**k) CLEAN UP EVENT AT THE CEMETERY** – March 25 Event cancel couldn't plan for event. To work together in future.

**creating event's either occasional, monthly or quarterly to help the upkeep of the cemetery while promoting the cemetery and getting more community involvement.**

### **New Business**

\* **UPCOMING MEETING WITH STAFF, GROUNDS CREW** - Tony Fernandez, Rick Cruz save a date to work together and come up ideas to be part of this meeting.

\* **VEHICLE SEAT** – Tony Fernandez email sent to German Castilla and Pool Vehicle Department requesting assistance in either replacement or repair on seat. Suggested Glen Miller Upholstery San Pedro area for quote.

\* **GRAVE MARKERS SINKING NEED TO ADDRESS** – Tabled due to rain will address after rain weather passes.

### **RETURNING TO IN PERSON BOARD OF TRUSTEES MEETINGS**

**(in short click on link for full FAQ)**

**WHEN DO BOARD-CREATED BODIES RETURN TO IN-PERSON MEETINGS?** The Governor announced the COVID-19 State of Emergency, will end on February 28, 2023, thereby withdrawing the exceptions to the teleconference requirements under AB 361. • In-person meetings will begin on March 1, 2023

**WHAT ARE COMMISSIONERS' OPTIONS FOR ATTENDING MEETINGS VIA TELECONFERENCE/ VIRTUALLY?**

• **AB 2449 – Became effective on January 1, 2023. Provisions of this bill permit members of a legislative body of a local agency to participate remotely and to not identify their location under certain narrow conditions including:**

**At least a quorum of members is present in person from a singular public location and the member who seeks to participate remotely must announce if any person over 18 years old is present.**

**\* The legislative body provides two-way audio-visual platform or two-way telephonic services with live webcasting of meeting; and \* The agenda notifies the public of the ways to access the meeting and offer public comment via a call-in or internet-based service option, and in person.**

**\* Commissioners who seek to meet without identifying each teleconference location in the notice and agenda of the meeting, and without making each teleconference location accessible to the public must have "just cause" or 3 "emergency circumstances" justifying the remote appearance (refer to bill for details).**

**\* A member may not participate remotely for "just cause" for more than two meetings per year and may not participate remotely for any reason for more than three consecutive months or 20% of meetings per year. Each Commission will need to track and monitor Commissioners' use of this provision to ensure compliance with the law.**

**\* Commission staff or Commission liaisons should also work closely with their County Counsel to discuss the circumstances specific to their Commission to assist with applying the provisions of AB 2449.**

**SUPPORT AB 557 TO EXTEND AUTHORIZATION OF EMERGENCY REMOTE MEETINGS (in short click on link for full blog)**

Local agencies have effectively utilized the procedures established by AB 361 to meet remotely during the COVID-19 pandemic. The COVID-19 state of emergency in California will terminate at the end of February 2023, whereupon local agencies will no longer be able to use AB 361 for COVID-19-related reasons. However, local agencies may rely on AB 361's provisions after February should there be a different emergency (e.g., flooding, wildfires, earthquakes) that makes it unsafe to meet in-person, so long as that emergency is accompanied by a formal state of emergency declaration made by the Governor.

### Announcements

N/A

Next meeting for 6:30 p.m. Wednesday April 5, 2023, at Wilmington Historic Cemetery or Google Meet.

**Meeting Ended** *Lorie Geluz*

**A meeting of** Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees Historic Wilmington Cemetery **via** Google Meet **on** Wednesday 03 01 2023 7:55 p.m.



---

Secretary

---

May 2, 2023

Date of approval