

LOS ANGELES HARBOR AREA CEMETERY DISTRICT  
**Special Meeting of the Board of Trustees**  
Friday, June 23, 2023, at 6:30 p.m.



Join at  
**Wilmington Cemetery**  
605 E. O Street  
Wilmington, CA 90744

**Historic Wilmington Cemetery**  
**Board of Trustees**

Lorraine F. Geluz, President  
Tony Fernandez, Vice President, Secretary  
Carol Maldonado, Trustee  
Theresa M. Morales, Trustee  
Rick Cruz, Trustee

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**AGENDA**

This agenda has been [prepared and posted](#) at least 72 hours prior to the Regular Meeting of the Board of Trustees in accordance with the [Ralph M. Brown Act](#).

The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board of Trustees, subject to reasonable time limitations for each speaker.

The Board of Trustees CANNOT act on any unscheduled items unless it is declared by a vote of at least two thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

All items on this agenda, whether expressly listed for action, may be deliberated and may be subject to action by the Board of Trustees. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

**1) CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM**

**2) CERTIFICATION OF AGENDA POSTING**

**3) FLAG SALUTE**

**4) APPROVAL OF MINUTES**

**ACTION ITEMS, DISCUSSION, \* PUBLIC COMMENT & POSSIBLE ACTION TO APPROVE**

**5) \* PUBLIC COMMENT ON NON-AGENDA ITEMS** The public may provide comments to the Board on non-agenda items within the Historic Wilmington Cemetery Trustees subject matter jurisdiction. Limited to (2) minutes per speaker. We request that you please raise your hand.

**ACTION ITEMS:**

**a)** Adopted the enclosed Resolution to initiate annual assessment proceedings for the assessment district for landscape maintenance purposes pursuant to provisions of the Landscaping and Lighting Act of 1972 of Part 2 of Division 15 of the Streets and Highways Code of the State of California.

**b)** Authorized the District's Consultant to prepare and file an Engineer's Report.

**c)** [6-22-23 Date 2023-24 Final Resolution Of Intention To Levy And Collect Annual Assessments - Letter 2 WC Signature Required After Board Okay](#)

**SUPPORTED FILES:** *for actions (a) and (b)*

- 1 [Wilmington Cemetery Board Meeting dates need to start this year's Assessment 05 15 2023 From Mariann Karish](#)
- 2 [Wilmington Cemetery Board Meeting dates need to start this year's Assessment 06 14 2023 From Mariann Karish](#)
- 3 [Wilmington Cemetery Board Meeting dates need to start this year's Assessment 06 15 2023 From Mariann Karish](#)
- 4 [Wilmington Cemetery Board Meeting dates need to start this year's Assessment 06 15 2023 \(2\) From Mariann Karish](#)
- 5 [Wilmington Cemetery 2022-23 Engineers Report BOE DB 7-23 Affidavit Daily Breeze Wilmington Cemetery 06 20 2023 From Mariann Karish](#)
- 6 [Wilmington Cemetery 06 20 2023 From Mariann Karish](#)
- 7 [2 updated letters - just choose the date, sign, scan and send 06 22 2023 From Mariann Karish](#)
- 8 [DATES needed 2023-24 FINAL RESOLUTION OF INTENTION TO LEVY and COLLECT ANNUAL ASSESSMENTS - LETTER 2 WC signature required after Board Okay](#)
- 9 [2023-24 Authority to Initiate Assessment - WC President signature required LETTER 2](#)
- 10 [2023 BOE Letter to Wilmington Cemetery to Start Assessment 6-15-23 EA signed](#)
- 11 [2022-23 Engineers Report - BOE 7-7-22](#)
- 12 [DB 7-23 Affidavit Daily Breeze Wilmington Cemetery](#)
- 13 [6-21-23 DATE 2023-24 FINAL RESOLUTION OF INTENTION TO LEVY and COLLECT ANNUAL ASSESSMENTS - LETTER 2 WC signature required after Board Okay](#)
- 14 [6-22-23 DATE 2023-24 FINAL RESOLUTION OF INTENTION TO LEVY and COLLECT ANNUAL ASSESSMENTS - LETTER 2 WC signature required after Board Okay](#)

**POSSIBLE ACTION:**

*none*

**DISCUSSION:**

*none*

**NEW BUSINESS:**

*none*

**ADJOURN**

**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is lawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor

**\* PUBLIC INPUT AT HISTORIC WILMINGTON CEMETERY TRUSTEE MEETINGS** — The public can address the Board on any agenda item before the Board takes an action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

**\*\*THE BROWN ACT** provides for emergency meetings to be held by a legislative body with little or no notice to the public, depending upon the situation. When a majority of the legislative body determines that an emergency situation exists, it may call an emergency meeting. (Gov't Code § 54956.5).

**NEXT MEETING FOR 6:30 PM WEDNESDAY JULY 5, 2023,  
WILMINGTON SENIOR CENTER 1371 EUBANK AVENUE WILMINGTON, CA. 90744**