

HWC Meeting Minutes January 3, 2024

1) **Call To Order.** – President Lorie Geluz

2) **A meeting of** - Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees Historic Wilmington Cemetery joined online via online via Google Meet joining info video call link: <https://meet.google.com/otn-akqp-sqx> or DIAL: 617-675-4444 PIN: 328 287 881 7042# Wednesday 01 03 2024 6:42 p.m.

3) **Call To Order, Roll Call and Establishment of Quorum** - President Lorie Geluz

4) **Attendees** - Loraine F. Geluz, President Tony Fernandez, Vice President/Secretary, Trustee Carol Maldonado, Trustee Rick Cruz Trustee, Theresa M. Morales, Trustee (google meet / family emergency)

5) **Members not in attendance** – N/A

6) **Flag Salute** – Trustee Carol Maldonado

7) **Certification Of Agenda Posting** – President Lorie Geluz

8) **Approval of Minutes** - [Meeting Agenda November 1, 2023](#) [December 06, 2023](#) Motion Trustee Theresa M. Morales
Second Trustee Carol Maldonado

9) **Public Comment** – none

Reports:

10) Action Items, Discussion

a) **Update Flaggpole** – Trustee Tony Fernandez 12/19/23 During online group meeting with President Lorie Geluz, Celestina Quebec Executive Assistant/Deputy Scheduler, Judi Clarke Commission Deputy, and German Castilla Supervisor's Field Deputy. German mentioned that Martin Garcia from the Board of Supervisors Executive Office has everything needed and completed for the social program agreement just need to wait for funding.

b) **2nd Annual A Merry Cemetery Feedback on Grave Decoration, Pop up Boutique, Tree Lighting Saturday December 9, 2023** Feedback. President Lorie Geluz It was a good event considering it was also a Banning High School football CIF game that same day, crowd was minimum cold and windy many canopies blew down due to not anchoring. Vendors were good on the turnout and understood low turnout. The event was mostly over and vendors leaving or putting their popup away by 3pm. 530pm all vendors have put their pop ups down approximate 20 people, 2 families and Councilman Tim McCosker was in attendance for tree lighting.

c) **Board of Trustees Commission Expiring** 01/01/2024 President Loraine F. Geluz, Trustee Theresa M. Morales, Trustee Ricardo Cruz plan to renew commissions

d) **2024 Board of Trustees Meeting** Tabled & **Employee Holiday Schedule** Motion Trustee Theresa Morales, Second Trustee Rick Cruz 1/13/24 7:06 pm

e) **Status on backflow compliance test request/ repair from Atlas Backflow Inc.** Previous note from December 6, 2023 meeting. President Lorie Geluz working with **Manuel with Atlas Backflow Inc.** to get **compliance on a test** due by 12/31/23 from City of Los Angeles (LADWP) Department of Water and Power. Board unanimously agreed executive decision for President Lorie Geluz to have it corrected immediately and to do what needs to bring this action current and compliant. **Email and backup** sent to CPA for payment when completed and passed. Info texted to Trustee Tony Fernandez 1/27/23

Closed Session: (The primary purpose is to ensure sensitive information remains confidential; minutes will be taken but item will be omitted from public record.) 7:11 pm – 7:20 pm. Re: Letter Financial instrument.

11) **New Business:** Meeting resume 7:21 pm Bathroom Signage Weekend Bathroom closed due to safety and no staff on site.

12) **Possible Actions:** N/A

13) **Discussion:** N/A

14) **Meeting Ended** - Lorie Geluz 7:47 pm

Next meeting for 6:30 p.m. Wednesday February 7, 2024, at Wilmington Senior Center 1371 Eubank Avenue Wilmington, Ca. 90744 A meeting of Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees
Historic Wilmington Cemetery



Secretary

February 2, 2024

Date of approval