

**LOS ANGELES HARBOR AREA CEMETERY DISTRICT**  
**Meeting of the Board of Trustees**  
Wednesday, March 1, 2023, at 6:30 p.m.

Join with Google Meet  
Meeting ID  
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Phone Number  
(US)+1 617-675-4444 PIN: 472 755 049 5198#

**Historic Wilmington Cemetery**  
**Board of Trustees**

Loraine F. Geluz, President  
Tony Fernandez, Vice President, Secretary  
Carol Maldonado, Trustee  
Theresa M. Morales, Trustee  
Rick Cruz, Trustee Elect

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**AGENDA**

This agenda has been prepared and posted at least 72 hours prior to the Regular Meeting of the Board of Trustees in accordance with the Ralph M. Brown Act.

The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board of Trustees, subject to reasonable time limitations for each speaker.

The Board of Trustees CANNOT act on any unscheduled items unless it is declared by a vote of at least two thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

All items on this agenda, whether expressly listed for action, may be deliberated and may be subject to action by the Board of Trustees. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

**1) CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM**

**2) CERTIFICATION OF AGENDA POSTING**

**3) FLAG SALUTE**

**ACTION ITEMS, DISCUSSION & POSSIBLE ACTION**

**4) APPROVAL OF MINUTES**

[Meeting Agenda 01-04-2023](#)

[Meeting Agenda 01-11-2023](#)

[Meeting Agenda 01-19-2023](#)

[Meeting Agenda 02-01-2023](#)

**a) WELCOME RICK CRUZ TRUSTEE ELECT**

**b) [FLAGPOLE](#) PERMIT / PURCHASE [FLAGPOLE](#)**

\* [\(DBS\) Department of Building Service sent my request](#) to commercial division since DBS is for residential.

\* Flagpole requires more information before making such a purchase. Height, location, wind. (Some [quotes](#) gathered from [Federalflags](#)) will obtain more. This needs to be continue tabled to April's meeting awaiting few quotes and begin communication via email to Field Deputy Elect German Castilla of Supervisor Hahn office for possible allocate funds for purchasing such a large item without depleting our budget and reaching a contact from Department of Building Services for clarification on installation.

c) **LOWERING DEVICE FOR USE FOR SERVICES AT THE CEMETERY** Continued from February Meeting previously tabled on this item from July 6, 2022, Need to begin a conversation with Ruben with [Pacific Cemetery Supply](#) for pricing. This company can offer better pricing than what is in catalog from [American Cemetery Supplies](#). Any updates.

d) **CEMETERY SCHEDULE, HOLIDAY SCHEDULE VS. EMPLOYEE HOLIDAY SCHEDULE**, *Responsibility of opening and closing of cemetery on holidays and weekends. Updating hour, holiday sign in front(outdated).*

e) **FRONT SIGNAGE FENCE** Signs are outdated and need new information to keep the public updated including who to contact if there is an emergency.

f) **TRASH CAN RECEPTACLES ON THE CEMETERY GROUNDS** Trash can receptacles are become weathered, and outdated need to consider replacing. Still acquiring quotes to replace request to table to April's agenda for further discussion.

g) **EASTER EVENT APRIL 1, 2023** The Eggcitement Cemetery Pop-up Event. Updated Event web page and social media to include Straight from the Heart pop up entry fee for their Annual Easter Event 22 vendors have signed up so far for the event. Signup for Popup Vendor <http://bit.ly/3HuldM6>

h) **MEMORIAL DAY PLANNING**

\* 2022 Memorial Day Event Flyer <https://bit.ly/3HRMevH>

\* 2022 Memorial Day Event Flyer Insert Joe Gatlin <https://bit.ly/3JvgaPp>

i) **SEPTEMBER BANNING ANNIVERSARY EVENT** – *Collaboration with AACA and HWC \*AACA Avalon Art Cultural Alliance, HWC Historic Wilmington Cemetery*

j) **EMAIL SENT SGT. MARTIN CHACON VFW POST 2967 MILITARY HONOR GUARD** *Open invitation to all future events regards to the Wilmington Cemetery*

k) **CLEAN UP EVENT AT THE CEMETERY** – creating event's either occasional, monthly or quarterly to help the up keep of the cemetery while promoting the cemetery and getting more community involvement.

**5) NEW BUSINESS**

\* **UPCOMING MEETING WITH STAFF, GROUNDS CREW**

\* **VEHICLE SEAT**

\* **GRAVE MARKERS SINKING NEED TO ADDRESS**

**RETURNING TO IN PERSON BOARD OF TRUSTEES MEETINGS** *(in short click on link for full FAQ)*

WHEN DO BOARD-CREATED BODIES RETURN TO IN-PERSON MEETINGS?

The Governor announced the COVID-19 State of Emergency, will end on February 28, 2023, thereby withdrawing the exceptions to the teleconference requirements under AB 361. • In-person meetings will begin on March 1, 2023

WHAT ARE COMMISSIONERS' OPTIONS FOR ATTENDING MEETINGS VIA TELECONFERENCE/VIRTUALLY?

• AB 2449 – Became effective on January 1, 2023. Provisions of this bill permit members of a legislative body of a local agency to participate remotely and to not identify their location under certain narrow conditions including:

At least a quorum of members is present in person from a singular public location and the member who seeks to participate remotely **must announce if any person over 18 years old is present.**

\* The legislative body provides two-way audio-visual platform or two-way telephonic services with live webcasting of meeting; and

\* The agenda notifies the public of the ways to access the meeting and offer public comment via a call-in or internet-based service option, and in person.

\* Commissioners who seek to meet without identifying each teleconference location in the notice and agenda of the meeting, and without making each teleconference location accessible to the public must have **“just cause”** or

"**emergency circumstances**" justifying the remote appearance (refer to bill for details).

\* A member may not participate remotely for "**just cause**" for more than **two meetings** per year and may not participate remotely for any reason for more than **three consecutive months** or 20% of meetings per year. Each Commission will need to track and monitor Commissioners' use of this provision to ensure compliance with the law.

\* Commission staff or Commission liaisons should also work closely with their County Counsel to discuss the circumstances specific to their Commission to assist with applying the provisions of AB 2449.

[SUPPORT AB 557 TO EXTEND AUTHORIZATION OF EMERGENCY REMOTE MEETINGS](#) *(in short click on link for full blog)*

Local agencies have effectively utilized the procedures established by AB 361 to meet remotely during the COVID-19 pandemic. The COVID-19 state of emergency in California will terminate at the end of February 2023, whereupon local agencies will no longer be able to use AB 361 for COVID-19-related reasons. **However, local agencies may rely on AB 361's provisions after February should there be a different emergency (e.g., flooding, wildfires, earthquakes) that makes it unsafe to meet in-person, so long as that emergency is accompanied by a formal state of emergency declaration made by the Governor.**

**NEXT MEETING FOR 6:30 PM WEDNESDAY APRIL 5, 2023, AT WILMINGTON HISTORIC CEMETERY OR ON GOOGLE MEET**