

LOS ANGELES HARBOR AREA CEMETERY DISTRICT
Meeting of the Board of Trustees
Wednesday, April 5, 2023, at 6:30 p.m.

Join at
Historical Wilmington Cemetery
605 E. O Street
Wilmington, CA 90744
enter from Pacific Coast Highway to O Street due to construction.

Historic Wilmington Cemetery
Board of Trustees

Loraine F. Geluz, President
Tony Fernandez, Vice President, Secretary
Carol Maldonado, Trustee
Theresa M. Morales, Trustee
Rick Cruz, Trustee

AGENDA

This agenda has been prepared and posted at least 72 hours prior to the Regular Meeting of the Board of Trustees in accordance with the Ralph M. Brown Act.

The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board of Trustees, subject to reasonable time limitations for each speaker.

The Board of Trustees CANNOT act on any unscheduled items unless it is declared by a vote of at least two thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

All items on this agenda, whether expressly listed for action, may be deliberated and may be subject to action by the Board of Trustees. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1) CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM

2) CERTIFICATION OF AGENDA POSTING

3) FLAG SALUTE

4) APPROVAL OF MINUTES

ACTION ITEMS, DISCUSSION & POSSIBLE ACTION

ACTION ITEMS:

a) **[EASTER EVENT APRIL 1, 2023](#)** Discussion on outcome of event, feedback, comments

b) **[MEMORIAL DAY PLANNING](#)** *(use rotate wheel to turn page to view as finished product is a booklet)*

* Discussion on outcome of event, feedback, comments from Tuesday April 4/3/23

POSSIBLE ACTION:

c) **LOWERING DEVICE FOR USE FOR SERVICES AT THE CEMETERY** Tabled from 3/1/2023 to 4/3/2023
* **Synopsis on topic** continued from February meeting 2023 previously tabled on this item from Wednesday 7/6/2022 Need to begin a conversation with Ruben with [Pacific Cemetery Supply](#) for pricing. This company can offer better pricing then what is in catalog from [American Cemetery Supplies](#). Any updates.

d) **UPCOMING MEETING WITH STAFF, GROUNDS CREW**

DISCUSSION:

e) **TRASH CAN RECEPTACLES ON THE CEMETERY GROUNDS** Tabled from April 3, 2023 request table to May meeting no answer to reply of quotes.* **Synopsis on topic** Trash can receptacles are become weathered, and outdated need to consider replacing. Still acquiring quotes to replace request to table to April's agenda for further discussion.

f) **FLAGPOLE PERMIT / PURCHASE FLAGPOLE** Wednesday 3/22/23 Received email from German Castilla Field Deputy Supervisor Hahn Office. Requesting cost of flagpole and installation total price to present for designation request and another email Tuesday 4/3/23 requesting assistance on building permit requirement is and if needed.* **Synopsis on topic** Sent email Tuesday 3/15/23 requesting if flagpole purchase can be through designation funds rather than the cemetery budget. [\(DBS\) Department of Building Service sent my request](#) to commercial division since DBS is for residential. Flagpole requires more information before making such a purchase. Height, location, wind. (Some [quotes](#) gathered from [FederalFlags](#)) will obtain more. This needs to be continue tabled to April's meeting awaiting few quotes and begin communication via email to Field Deputy Elect German Castilla of Supervisor Hahn office for possible allocate funds for purchasing such a large item without depleting our budget and reaching a contact from Department of Building Services for clarification on installation.

g) **VEHICLE SEAT** * **Synopsis on topic** Email sent Thursday 3/2/23 Requesting a replacement vehicle for existing vehicle being used at the cemetery. The seat is beyond suitable for daily use. Wednesday March 22, 2023, received an email that Field Deputy German Castilla of Supervisor Hahn office for possible replacement.

h) **SEPTEMBER BANNING ANNIVERSARY EVENT** – *Collaboration with AACA and HWC* *AACA Avalon Art Cultural Alliance, HWC Historic Wilmington Cemetery

i) **FRONT SIGNAGE FENCE** Signs are outdated and need new information to keep the public updated including who to contact if there is an emergency.

NEW BUSINESS:

j) **Security System for Cemetery** 24/7 Access to cemetery for Staff and Trustees. Either a solar power or battery charged unit(s) with additional cost(s) a monthly subscription service for cloud recording and storage. ([Ring Spotlight Cam plus Solar \(Solar Powered Camera\) \\$199.99,](#)) ([SOLIOM S600 Outdoor Home Security Camera, Wireless Wi-Fi Pan Tilt 360° View Spotlight Solar Battery Powered System, Motion Detection and Siren, Color Night Vision, 2-Way Talk, Remote Access, Metal case. \\$79.99](#))

k) **Wall For Side/Back of Cemetery** *Between cemetery, train tracks and container yard. Block's view of train tracks, eliminates noise from coming train traffic and local industry, visually appealing, creating a more intimate serene setting.* [Sim Tek EcoStone 6ft H x 6 ft W Gray Composite Fence Panel \\$181.29](#)

NEXT MEETING FOR 6:30 PM WEDNESDAY MAY 3, 2023, AT WILMINGTON HISTORIC CEMETERY or WILMINGTON SENIOR CENTER 1371 EUBANK AVENUE WILMINGTON, CA. 90744