

HWC Meeting Minutes April 5, 2023

1) **Call To Order.** - Lorie Geluz

2) **A meeting of Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees Historic Wilmington Cemetery at Wilmington Cemetery** on Wednesday 04 05 2023 6:37 p.m.

3) **Attendees** Loraine F. Geluz, President Tony Fernandez, Vice President/Secretary Carol Maldonado, Trustee Theresa M. Morales, Trustee, Rick Cruz, Trustee

4) **Members not in attendance** N/A

5) **Approval of Minutes** Tabled to May

Reports:

6) **Call To Order, Roll Call and Establishment of Quorum** - Lorie Geluz

7) **Certification Of Agenda Posting** - Lorie Geluz

8) **Flag Salute** - Rick Cruz

9) **Action Items, Discussion & Possible Action**

a) **EASTER EVENT APRIL 1, 2023** Discussion on outcome of event, feedback, comments

Carol Maldonado – It was very nice, good partnership with the community for the first time, next it will even be better surprise the number of different vendors participating for a first-year event.

Theresa Morales – Suggestion advertising more at traffic corners also good for foot traffic. Placing banners on Pacific Coast Highway, fencing, near ICE storage yard. Check with other public and other entities on events scheduled for same day to get most of community involvement. Kind reminder to not step on markers.

Rick Cruz – Event went great everyone looked happy including vendors, He wished he could have stayed but his family stayed and showed support. We need to continue with focus on community gain their continue trust to show no ill attention on what events are being held at the cemetery and continue education as well.

Lori Geluz – Everyone enjoyed themselves and made sure that no one was running or walking on markers everyone including vendors had a good time.

b) **MEMORIAL DAY PLANNING** (use rotate wheel to turn page to view as finished product is a booklet)

* Discussion on outcome of event, feedback, comments from Tuesday April 4/3/23

Lorie Geluz – Contact has been made to Will hall, Senator Branford, and others to come together to the event. Email sent to Gene Seroka Exec Director Port of Los Angeles, Principal Mendoza of Banning High School inviting him to the event. DJ Pekas has been confirmed to provide 40's and 50's music and provide audio for the event. Boys and Girls Club confirm for wreath placement as they did last year.

10) **Possible Action:**

c) **LOWERING DEVICE FOR USE FOR SERVICES AT THE CEMETERY** Tabled from 3/1/2023 to 4/3/2023

* **Synopsis on topic** continued from February meeting 2023 previously tabled on this item from Wednesday 7/6/2022 Need to begin a conversation with Ruben with [Pacific Cemetery Supply](#) for pricing. This company can offer better pricing then what is in catalog from [American Cemetery Supplies](#). Any updates.

Lorie Geluz – Tabled to May 3, 2023

d) **UPCOMING MEETING WITH STAFF, GROUNDS CREW**

Lorie Geluz – Tabled to May 3, 2023, due to excessive rain and grounds extremely wet. Junior began training Fuannu on use of lawnmower and placing down sod Tuesday 4/4/2023.

11) Discussion:

e) **TRASH CAN RECEPTACLES ON THE CEMETERY GROUNDS** Tabled from April 3, 2023 request table to May meeting no answer to reply of quotes.* **Synopsis on topic** Trash can receptacles are become weathered, and outdated need to consider replacing. Still acquiring quotes to replace request to table to April's agenda for further discussion.

Lorie Geluz – Tabled to May 3, 2023

f) **FLAGPOLE PERMIT / PURCHASE FLAGPOLE** Wednesday 3/22/23 Received email from German Castilla Field Deputy Supervisor Hahn Office. Requesting cost of flagpole and installation total price to present for designation request and another email Tuesday 4/3/23 requesting assistance on building permit requirement is and if needed.* **Synopsis on topic** Sent email Tuesday 3/15/23 requesting if flagpole purchase can be through designation funds rather than the cemetery budget. ([DBS Department of Building Service sent my request](#)) to commercial division since DBS is for residential. Flagpole requires more information before making such a purchase. Height, location, wind. (Some [quotes](#) gathered from [FederalFlags](#)) will obtain more. This needs to be continue tabled to April's meeting awaiting few quotes and begin communication via email to Field Deputy Elect German Castilla of Supervisor Hahn office for possible allocate funds for purchasing such a large item without depleting our budget and reaching a contact from Department of Building Services for clarification on installation.

Tony Fernandez - In progress email needs to be sent to German Castilla with cost of flag sent as a proposal so it can be approved and a check to proceed.

g) **VEHICLE SEAT** * **Synopsis on topic** Email sent Thursday 3/2/23 Requesting a replacement vehicle for existing vehicle being used at the cemetery. The seat is beyond suitable for daily use. Wednesday March 22, 2023, received an email that Field Deputy German Castilla of Supervisor Hahn office for possible replacement.

Tony Fernandez - In progress email sent to German Castilla and Pool Vehicle Department requesting assistance in either replacement or repair on seat. Seeking out vendors for quotes to repair outright.

h) **SEPTEMBER BANNING ANNIVERSARY EVENT** – Collaboration with AACA and HWC *AACA Avalon Art Cultural Alliance, HWC Historic Wilmington Cemetery

Rick Cruz - ongoing conversations with Julia Banning, Drumm Barrcks, Banning Museum and others to be involved and be part of the event including possibility of having the Banning Museum wagon for backdrop photos and a civil war reenactment.

i) **FRONT SIGNAGE FENCE** Signs are outdated and need new information to keep the public updated including who to contact if there is an emergency.

Tony Fernandez – Tabled for future meeting still work in progress.

12) New Business:

j) **Security System for Cemetery** 24/7 Access to cemetery for Staff and Trustees. Either a solar power or battery charged unit(s) with additional cost(s) a monthly subscription service for cloud recording and storage. ([Ring Spotlight Cam plus Solar \(Solar Powered Camera\) \\$199.99.](#)) ([SOLIOM S600 Outdoor Home Security Camera, Wireless Wi-Fi Pan Tilt 360° View Spotlight Solar Battery Powered System, Motion Detection and Siren, Color Night Vision, 2-Way Talk, Remote Access, Metal case. \\$79.99](#))

Rick Cruz – begin conversation on this item.

k) **Wall For Side/Back of Cemetery** Between cemetery, train tracks and container yard. Block's view of train tracks, eliminates noise from coming train traffic and local industry, visually appealing, creating a more intimate serene setting. [Sim Tek EcoStone 6ft H x 6 ft W Gray Composite Fence Panel \\$181.29](#)

Rick Cruz – begin conversation on this item.

Lori Geluz, Carol Maldonado, Theresa Morales – Asking Olivia Cueva-Fernandez on a wish list that was once started on items urgently needed at the cemetery. Ie, Re slurring of walkway path, Bathroom repainting, Fixing fence etc. Tabled to see if such list can be obtained.

13) **Announcements:** N/A

Next meeting for 6:30 p.m. Wednesday May 3, 2023, At Wilmington Historic Cemetery Or Wilmington Senior Center 1371 Eubank Avenue Wilmington, Ca. 90744

14) **Meeting Ended** *Lorie Geluz*

A meeting of Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees Historic Wilmington Cemetery **at the** Wilmington Cemetery **on** Wednesday 04 05 2023 7:30 p.m.



Secretary

May 5, 2023

Date of approval