



Tony Fernandez <tony@wilmingtoncemetery.com>

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## BOE Letter to WC to start Assessment

1 message

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**Mariann Karish** <mariann.karish@lacity.org>

Thu, Jun 15, 2023 at 4:01 PM

To: Lorie Geluz <lorie@wilmingtoncemetery.com>

Cc: Tony Fernandez <tony@wilmingtoncemetery.com>, Alejandra Rodriguez <alex.p.rodriguez@lacity.org>, German Castilla <gcastilla@bos.lacounty.gov>

Hello, Everyone -

Our GIS Principal Engineer signed off on the letter starting the assessment process. The letter was the one I am panicking about (attached below) and the Engineer's Report discussed gets done by BOE. It's just letting you know once LA County releases the data we will begin that process.

More tomorrow...

Mariann KARish

----- Forwarded message -----

From: **Mariann Karish** <mariann.karish@lacity.org>

Date: Thu, Jun 15, 2023 at 3:48 PM

Subject: Re: URGENT! URGENT! 2023-2024 Wilmington Cemetery Assessment Paperwork - URGENT!

To: Lorie Geluz <lorie@wilmingtoncemetery.com>

Cc: Tony Fernandez <tony@wilmingtoncemetery.com>, Alejandra Rodriguez <alex.p.rodriguez@lacity.org>, German Castilla <GCastilla@bos.lacounty.gov>

Thank you **so** much! Please let me know when its accepted and send me the agenda (for BOEs files, LACO doesn't require it).

Once I get this signed, it goes to the **Daily Breeze** to advertise the August meeting for anyone wishing to voice their opinion (legal requirement). They proof it up for the paper, we review it and it gets listed for 2 weeks. Wilmington Cemetery does get the bill for this.

At the end of June, LACO assessors grants access to their records and BOE's GIS guys (computer whizzes) pull all the APNs within the Wilmington Cemetery Assessment area. From those records, the amount of assessment is determined by LACO assessors - so much per APN. BOE produces a Engineer's Report that has maps of the assessment area, legal description of the assessment area and on the last page how those funds will be used.

At that point there are huge amounts of paperwork LACO needs to file the assessment (their instructions are almost 200 pages long). We attached all the required paperwork to the website and it accepts it or not. Once the website is okay with all the submitted paperwork, it's considered filed.

Just so you are aware of the paperwork, I will send it tomorrow. Been working in bits today due to high fever and positive covid test. I will be working part time tomorrow so I will send things to you then. LACO deadline waits for nothing!

*Thank you for being so understanding!* Mariann

Mariann Karish, M.A.

GIS & Mapping Division | Management Analyst

Bureau of Engineering | Department of Public Works

201 North Figueroa Street, Suite 290

Los Angeles, CA 90012

Mail Stop 901

O (213) 808-8659

F (213) 482-7110

[mariann.karish@lacity.org](mailto:mariann.karish@lacity.org)

ENGINEERING



On Wed, Jun 14, 2023 at 6:38 PM Lorie Geluz <[lorie@wilmingtoncemetery.com](mailto:lorie@wilmingtoncemetery.com)> wrote:

Good Evening Ms Karish

Yes, we can definitely have a special meeting next week to have the board approve this matter.

Thank you for following up & hope you feel better soon.

Respectfully

Lorraine Geluz  
Los Angeles Harbor Area Cemetery District  
Historic Wilmington Cemetery

Sent from my iPhone

On Jun 14, 2023, at 5:19 PM, Mariann Karish <[mariann.karish@lacity.org](mailto:mariann.karish@lacity.org)> wrote:

Hello, Ms. Geluz - THIS TRULY IS URGENT!

Mr. Fernandez gave me your name as the new President of the Board of Wilmington Cemetery.

Every year the Cemetery works with the City of Los Angeles Bureau of Engineering (BOE) to get the assessment paperwork completed for the Los Angeles County Assessor's Department. This paperwork is just part of that long involved process.

The first letter is just stating that you are authorizing BOE to begin the assessment process. It is not required for the actual assessment.

**The one that says "DATES needed 2023-2024 FINAL Resolution.." is the key part of this entire process - for the Daily Breeze ad and more importantly for the LA County assessment process that is open for a very few days in July. I cannot send in the Final Resolution without it having been reviewed and accepted by the Board or it won't be final.**

I thought I had sent this out prior to my VC and SK but apparently I did not. *Entirely my fault* but I need a BIG favor here - Can your June 2023 Agenda be amended or a Special Meeting be held? As you can see from the document, it needs the date that the Board accepted the Resolution prior to filing for the assessment. (the dates in RED on the document. Mr Fernandez provided the August date and address for the public outreach that is on the letter - Thank you! (7-4-always poses a problem).

Bottom line? if this document isn't accepted by the Board, the assessment can't be collected and your funding will not exist for 2023-2024. My fault entirely but can we come up with a resolution? A special agenda or amendment to June's meeting? I must attach this to LACO website as legal basis for the assessment so even if it was on a July agenda, it would be tight. July 12th is usually the deadline for everything and we have a lot we do with the data to get this submitted.

I will be working from home tomorrow - still SK and it may be covid. My personal phone number is **Mariann Karish 909-994-5015** and I work from 6:30 am to 4:00 pm - later if

needed.

Thank You!

Mariann Karish, M.A.  
GIS & Mapping Division | Management Analyst  
Bureau of Engineering | Department of Public Works  
[201 North Figueroa Street, Suite 290](#)  
[Los Angeles, CA 90012](#)  
Mail Stop 901  
O (213) 808-8659  
F (213) 482-7110  
[mariann.karish@lacity.org](mailto:mariann.karish@lacity.org)




<2023-24 Authority to Initiate Assessment - WC President signature required LETTER 2 .doc>  
<DATES needed 2023-24 FINAL RESOLUTION OF INTENTION TO LEVY and COLLECT ANNUAL ASSESSMENTS - LETTER 2 WC signature required after Board Okay.doc>

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Mariann Karish, M.A.  
GIS & Mapping Division | Management Analyst  
Bureau of Engineering | Department of Public Works  
[201 North Figueroa Street, Suite 290](#)  
[Los Angeles, CA 90012](#)  
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