

LOS ANGELES HARBOR AREA CEMETERY DISTRICT
Meeting of the Board of Trustees
Wednesday, January 3, 2024, at 6:30 p.m.



Join at
Wilmington Senior Center
1371 Eubank Avenue Wilmington, CA. 90744

Google Meet joining info
Video call link: <https://meet.google.com/otn-akqp-sqx>
Or dial: (US) +1 617-675-4444 PIN: 328 287 881 7042#

Historic Wilmington Cemetery
Board of Trustees

Loraine F. Geluz, President
Tony Fernandez, Vice President, Secretary
Carol Maldonado, Trustee
Theresa M. Morales, Trustee
Rick Cruz, Trustee

AGENDA

This agenda has been [prepared and posted](#) at least 72 hours prior to the Regular Meeting of the Board of Trustees in accordance with the [Ralph M. Brown Act](#).

The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board of Trustees, subject to reasonable time limitations for each speaker.

The Board of Trustees CANNOT act on any unscheduled items unless it is declared by a vote of at least two thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

All items on this agenda, whether expressly listed for action, may be deliberated and may be subject to action by the Board of Trustees. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1) CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM

2) CERTIFICATION OF AGENDA POSTING

3) FLAG SALUTE

4) APPROVAL OF MINUTES

[November 01, 2023](#)

[December 06, 2023](#)

ACTION ITEMS, DISCUSSION, * PUBLIC COMMENT & POSSIBLE ACTION TO APPROVE

5) * PUBLIC COMMENT ON NON-AGENDA ITEMS The public may provide comments to the Board on non-agenda items within the Historic Wilmington Cemetery Trustees subject matter jurisdiction. Limited to (2) minutes per speaker. We request that you please raise your hand.

ACTION ITEMS:

POSSIBLE ACTION:

DISCUSSION:

a) **Update Flagpole** – Trustee Tony Fernandez 12/19/23 During online group meeting with President Lorie Geluz, Celestina Quebec Executive Assistant/Deputy Scheduler, Judi Clarke Commission Deputy, and German Castilla Supervisor's Field Deputy. German mentioned that Martin Garcia from the Board of Supervisors Executive Office has everything needed and completed for the social program agreement just need to wait for funding.

b) **2nd Annual A Merry Cemetery Feedback** on Grave Decoration, Pop up Boutique, Tree Lighting Saturday December 9, 2023 Feedback

c) **Board of Trustees Commission Expiring**

d) **2024 Board of Trustees Meeting** & **Employee Holiday Schedule** Need Approval

e) **Status on backflow compliance test request/ repair from Atlas Backflow Inc. Previous note from December 6, 2023 meeting.** President Lorie Geluz working with **Manuel with Atlas Backflow Inc.** to get **compliance on a test** due by 12/31/23 from City of Los Angeles (LADWP) Department of Water and Power. Board unanimously agreed executive decision for President Lorie Geluz to have it corrected immediately and to do what needs to bring this action current and compliant. **Email and backup** sent to CPA for payment when completed and passed.

CLOSED SESSION: (The primary purpose is to ensure sensitive information remains confidential, minutes will be taken but item will be omitted from public record.)

f) **Fiscal business**

NEW BUSINESS:

ADJOURN

*** PUBLIC INPUT AT HISTORIC WILMINGTON CEMETERY TRUSTEE MEETINGS** — The public can address the Board on any agenda item before the Board takes an action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

*** STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is lawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

**NEXT MEETING FOR 6:30 PM WEDNESDAY JANUARY 3, 2024,
WILMINGTON SENIOR CENTER 1371 EUBANK AVENUE WILMINGTON, CA. 90744**