

HWC Special Meeting Minutes January 11, 2023

Call to order

A meeting of Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees Historic Wilmington Cemetery was held via Google Meet on Wednesday 01 11 2023 6:36 p.m.

Attendees

Attendees included Sergio Carrillo President, Loraine F. Geluz, Vice President, Tony Fernandez Secretary, Carol Maldonado Trustee, Theresa M. Morales Trustee, Erika Velazquez Harbor Area Field Director

Members not in attendance

N/A.

Approval of minutes

N/A.

Reports

Call To Order, Roll Call and Establishment Of Quorum – Loraine F. Geluz

Certification Of Agenda Posting – Loraine F. Geluz

Flag Salute – Theresa Morales

PROPOSE 2022-2023 PROPOSED BUDGET (*see attached*) Loraine F. Geluz met with Thalia Aguilar from Jesse Moreno CPA this past week she received via email the attached proposed budget Jesse Moreno when returning from his vacation will go over the budget and make whatever necessary changes to meet our needs for our cemetery 2022-2023 years expenses. Theresa Morales made a motion to submit the proposed budget as is and Carol Maldonado second it and Lorie F. Geluz put to action to submit.

INSTALLATION OF NEW OFFICERS FOR 2023 (*President Vacant*) (*Vice President*) (*Secretary*)

Carol Maldonado made a motion to have Loraine F. Geluz as President and Tony Fernandez second it and Lorie F. Geluz put to action to submit.

Carol Maldonado made a motion to have Tony Fernandez as Vice President and Theresa Morales second it and Lorie F. Geluz put to action to submit.

Tony Fernandez motion to stay as Secretary as there is many aspects of this position legal and day to day business that needs to be caught up before handling to someone to take over. Carol Maldonado made a motion, Theresa Morales second it and Lorie F. Geluz put to action to submit.

Unfinished business

There is a trustee vacancy. Lorie F. Geluz nominated two individuals that would be an asset to the board. Rick Cruz from Avalon Art Alliance and Maria Marin from Holy Family Church a request for resume from each is suggested and the board will look over and take a vote at a later date.

New business

N/A.

Announcements

Meeting Ended

A meeting of Los Angeles Harbor Area Cemetery District Meeting of the Board of Trustees Historic Wilmington Cemetery **ended via Google Meet on** Wednesday 01 11 2023 7:10 p.m.



Secretary

January 24, 2023

Date of approval

BUDGET PROPOSAL 2022-2023

**LOS ANGELES HARB OR AREA CEMETERY DISTRICT
2022-2023 BUDGET**

INCOME	Account	Description	21-22 BUDGET	22-23 BUDGET
	400	Local Benefit Assessment	\$108,365.00	\$108,365.00
	401	Secured Property Tax Allocation	\$57,786.00	\$57,786.00
	404	Homeowner Property Tax Relief	0	0
	405	Delinquent Property Tax Penalties	0	0
	406	Intergovernmental Revenue	0	0
	407	Other Government Revenue	0	0
	408	Interest Income	0	0
	409	FMV COLA <i>Fair Market Value Cost of Living Adjustment</i>	0	0
	410	Grant Revenue	0	0
	500	Graves	0	0
	501	Open/Close	\$14,400.00	\$14,400.00
	502	Set Markers	\$3,000.00	\$3,000.00
	503	Vases	\$500.00	\$500.00
	504	Oil Royalties	\$13,000.00	\$13,000.00
	505	Miscellaneous Sales	0	0
	506	Saturday Services	0	0
	508	* Vaults	\$11,400.00	\$15,000.00
	510	Endowment	\$6,000.00	\$6,000.00
		TOTAL INCOME	\$214,451.00	\$218,051.00

* CURRENT Setting + Fee = \$ 817.97 * INCREASE 12/7/22 to \$ 1, 250.00

EXPENSES	Account	Description	21-22 BUDGET	22-23 BUDGET
	603	Utilities	\$48,000.00	\$49,500.00
	604	Accounting	\$18,000.00	\$19,500.00
	606	Insurance	\$0.00	\$0.00
	607	Audit	\$6,500.00	\$6,500.00
	608	Telephone (Includes Modem & Data)	\$1,100.00	\$2,600.00
	611	Supplies	\$0.00	\$2,500.00
	612	Maintenance/Repair	\$12,500.00	\$14,000.00
	614	Office Expenses	\$5,000.00	\$6,500.00
	615	Postage	\$100.00	\$250.00
	616	LA County Expense	\$3,100.00	\$4,600.00
	623	Workers Compensation	\$8,600.00	\$10,100.00
	627	Bank Charges	\$0.00	\$0.00
	630	Depreciation & Amortization Expenses	\$5,900.00	\$7,400.00
	632	Payroll Expenses	\$93,600.00	\$97,500.00
	650	Vault Expenses	\$9,120.00	\$10,620.00
	695	Outside Services	\$1,000.00	\$5,000.00
	696	Trenching	\$9,000.00	\$10,500.00
	700	Misc. Expenses	\$0.00	\$5,000.00
	***	Membership	\$0.00	\$0.00
		TOTAL EXPENSES	\$221,520.00	\$252,070.00
		NET INCOME	(\$7,069.00)	(\$34,019.00)